

**REGION I BEHAVIORAL HEALTH AUTHORITY**  
**Governing Board Meeting – February 09, 2023 11:30 A.M.**

| <u><b>AGENDA ITEM</b></u> | <u><b>ACTION NEEDED</b></u> | <u><b>VOTE</b></u> |
|---------------------------|-----------------------------|--------------------|
|---------------------------|-----------------------------|--------------------|

**11:30 A.M.**      1. Call to Order

**Open Meetings Act Statement**

This meeting is being conducted under the guidelines of the Nebraska Open Meetings Act.  
A copy of the Open Meetings Act is posted on the wall inside the meeting room.

*The Governing Board may discuss, consider and take all necessary action on the agenda items listed. Any agenda item may be moved down at any time at the discretion of the Board Chairman. The Board reserves the right to go into executive (closed) session if such session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual.*

- |                                                |                      |                      |
|------------------------------------------------|----------------------|----------------------|
| 2. Pledge of Allegiance                        | None                 |                      |
| 3. Introductions                               | None                 |                      |
| 4. Roll Call                                   | None                 |                      |
| 5. Approve Agenda                              | <b>Motion</b>        | Roll Call            |
| 6. Approve Previous Minutes                    | <b>Motion</b>        | Roll Call            |
| 7. CARF Survey Update                          | <b>Informational</b> |                      |
| 8. Annual Meeting                              |                      |                      |
| a. Election of Officers                        |                      |                      |
| 1. Chair                                       | <b>Motion</b>        | Roll Call            |
| 2. Vice Chair                                  | <b>Motion</b>        | Roll Call            |
| 3. Secretary/Treasurer                         | <b>Motion</b>        | Roll Call            |
| 4. Establishing Executive Committee            | <b>Motion</b>        | Roll Call            |
| b. Appointments                                |                      |                      |
| 1. Regional Administrator                      | <b>Motion</b>        | Roll Call            |
| 2. Fiscal Director                             | <b>Motion</b>        | Roll Call            |
| 9. Review of By-Laws (2 <sup>nd</sup> Reading) | <b>Informational</b> |                      |
| 10. Director's Report                          | <b>Informational</b> |                      |
| 11. Financial                                  |                      |                      |
| A. Emergency Psych Observation Shift           | <b>Motion</b>        | Roll Call            |
| B. Region 1 Income Statement                   | <b>Motion</b>        | Roll Call            |
| C. Region 1 Accts Payable & Open Invoices      |                      |                      |
| D. Region 1 Check Register                     |                      |                      |
| E. Region 1 Bank Balances/Balance Sheet        |                      | <b>Informational</b> |
| 12. Questions, Comments by Non-Members         |                      |                      |
| 13. Adjourn                                    |                      |                      |

Next regularly scheduled meeting March 15, 2023, at 3:30 p.m. This agenda is kept continuously current at the Region I office, 4110 Avenue D, Scottsbluff, NE, and is subject to revision and amendments until 24 hours prior to the meeting.

**REGION I GOVERNING BOARD**  
**February 09, 2023**  
**Region 1 Behavioral Health Authority, Scottsbluff, Nebraska**  
**MINUTES**

1. Call to Order: Susanna Batterman called the meeting to order at 11:36 a.m.
2. Pledge of Allegiance
3. Introduction: N/A
4. Roll Call: Roll was called with the following Board Members:

|                   |                       |         |
|-------------------|-----------------------|---------|
| Susanna Batterman | (Morrill County)      | Present |
| William Klingman  | (Deuel County)        | Present |
| Steve Burke       | (Box Butte County)    | Present |
| Ken Meyer         | (Scotts Bluff County) | Present |
| Vic Rivera        | (Dawes County)        | Absent  |
| Terry Krauter     | (Garden County)       | Absent  |
| Darrell Johnson   | (Cheyenne County)     | Absent  |
| Bruce Messersmith | (Sheridan County)     | Absent  |
| Carl Stander      | (Kimball County)      | Absent  |
| Hal Downer        | (Sioux County)        | Absent  |
| Laif Anderson     | (Banner County)       | Absent  |

Also, in attendance were: Holly Brandt, Regional Administrator; Jennifer Kriha, Fiscal Director; and Irene Guerrero, Region 1 Administrative Assistant;

**\*\*No Quorum Established – all motion agenda items will be on March's Agenda\*\***

5. Approve Agenda (Motion)
6. Approve Previous Meeting Minutes (Motion)
7. CARF Survey Update (Informational)

Holly Brandt gave an update on the CARF survey (Commission on the Accreditation of Rehabilitative Facilities)

- February 2<sup>nd</sup> & 3<sup>rd</sup>, 2023
  - 3 recommendations with none for PPP
    1. Code of Ethics – add more timeframes for Ethics Complaint investigations
    2. Workforce Development – performance reviews and appraisals
    3. Succession Plans – add management to the line of duties

8. Annual Meeting (Motion)
  - a. Election of Officers
    - i. Chair
    - ii. Vice Chair
    - iii. Secretary / Treasurer
    - iv. Establishing Executive Committee

b. Appointments

- i. Regional Administrator
- ii. Fiscal Director

9. Review By-Laws 2<sup>nd</sup> Reading (Motion)

10. Director's Report (Informational)

Holly Brandt presented her report to the board. Holly informed them of the meetings she has attended and the upcoming school board meetings Bailey Kling will begin to attend. Holly will be traveling to Lincoln next week to meet Tony Green who is currently the interim director of DBH.

11. Financials (Motion)

A. – Emergency Psych Observation Shift. Jennifer Kriha presented to the board for approval to move funds to different allocation.

\*\*\* The Regional Governing board approves financials (items 11B-11D) in one motion\*\*\*

B. Region 1 Income Statements; Accts Payable & Open Invoices; Check Registers for periods ending January 2023 (Motion) – Jennifer Kriha presented all financial documents to the board.

E. Region 1 Bank Balances/Balance Sheet (Informational) – Jennifer Kriha reviewed the January, 2023, bank balances and balance sheet.

12. Questions, Comments by Non-Members

13. Adjourn – meeting was adjourned at 12:22 p.m.

Respectfully submitted by:



Irene Guerrero, Region 1 Administrative Assistant

Date: 3-15-2023



Bruce Messersmith, Sheridan County Commissioner

Date: 3-15-23